IEEE Education Society
Board of Governors’ Meeting

IEEE Frontiers in Education Conference - Friday, 05 October 2018
1:00 pm-4:00 pm in the Room Almaden
San Jose, California, USA

• Welcome and Introductions – Claudio Brito
• Certificates of appreciation for BoG Members
  o BoG Voting List

- Claudio da Rocha Brito – President
- Russ Meier, President-Elect
- Jim Sluss, Jr. Past President
- Henrique dos Santos, VP Conferences
- Mani Mina, VP MGA
- Edmundo Tovar, VP EA
- Melany Ciampi, Secretary
- Leonard Bohman, Treasurer
- Steve Watkins Member-at-Large
- Jim Rowland, Fellows Committee Chair
- Diane Rover, Member-at-Large, Finance Committee Chair
- Alan Cheville, Member-at-Large
- Lance Perez, Member-at-Large
- Anthony Maciejewski, Member-at-Large
- Arnold Pears, Member-at-Large
- Rosa Maria Vasconcelos, Member-at-Large, Bylaws Committee Chair
- Rebecca Strachan (UK)
- Rosana Chan, Member-at-Large
- Rob Reilly, Member-at-Large
- Hamadou, Member-at-Large
- Maria Petrie, Member-at-Large
- Anthony Maciejewski, Member-at-Large
- Manuel Castro - Sr. Past President

1. Welcome and Introductions
   a. Claudio da Rocha Brito welcomed the group.
   b. This is the final Board of Governors meeting of his term.
   c. He requested each member introduce themselves.
   d. He presented certificates of recognition to each member for their help.
   e. 
2. Approval of Agenda
3. Approval of Minutes from previous BoG Meeting
4. President’s Report – Claudio da Rocha Brito
   b. Represented IEEE Education Society at the Brazilian Computer Society conference.
      i. Presented several things about IEEE at the event.
      ii. Talked with them about the opportunity to co-host a conference in Cybersecurity.

5. President Elect Report – Russ Meier
   a. Spent most of 2018 fostering relationships with IEEE Educational Activities Board.
   b. Headed the Ad-Hoc committee researching Association Management.
   c. Motioned the approval of association management contract. Please see the report.
   d. Motion approved.
   e. Held Strategic Planning Committee Meeting today.
      i. Main topic: Publications
      ii. Secondary topic: Membership engagement

   a. Most of the past months have been devoted to awards and elections.
   b. Awards Committee Report
      i. Banquet will be this evening.
      ii. All awards were nominated, reviewed, and chosen.
      iii. It remains a challenge to get nominees.

7. Senior Past President Report – Manuel Castro
   a. Has represented the Society at conferences and IEEE meetings.
   b. He will be Region VI director.

8. Nomination Committee – Jim Sluss
   a. Fifteen total nominations Board of Governors members-at-large.
   b. One half from regions 8, 9, and 10.
   c. Election was held electronically by IEEE.
   d. Election results will be revealed in executive session.

9. VP Conferences – Henrique Santos
   a. Attended IEEE Convene in Berlin. This is a training event for conference organizers and VP Conferences.
   b. IEEE Meetings/Conferences/Events (MCE) is really engaged in helping conferences succeed.
   c. Helped to launch IEEE Learning with MOOCS with Edmundo Tovar and Manuel Castro. He felt it was a very well-structured event with a very strong community. Attended the Steering Committee meeting during the event. During that meeting, the committee seemed really committed to the Society as it assumes control. Six keynotes and 15 lightening talks. Forty-one full papers. One stream, no parallel tracks.
   d. Highlights from IEEE Convene
      i. IEEE now has an emergency management expectation for conferences. He reviewed the management expectation and the response team IEEE has to assist.
      ii. GDPR preparedness
      iii. Second quarter reports from MCE

10. VP Publications Report
a. Selection of the new Editor-in-Chief has been completed for each of the journals.
b. Dr. John Mitchell from University College London will lead the Transactions on Education.
c. Dr. Mark Lee from Charles Stuart University (Australia) and Carnegie Mellon University (Pittsburgh) will lead the Transactions on Learning Technologies.
d. Transactions on Education is Q2 in Journal Citations Report.
e. Transactions on Learning Technologies is near the border of Q1 in Journal Citations Report.
f. Proposes that changes be made to the bylaws to introduce the Editor-In-Chief language as well as the Steering Committee. Rosa Vencelaros will assist.
g. Report from the Transactions on Education Editor in Chief was submitted for the record.
h. Attended the Latin American Conference on Learning Technologies to present the Transactions on journal.
i. Interface Report – Mani Mina
   i. Now hosted at Iowa State behind their firewall.
   ii. Wants it to continue but believes we should wait until next year to see how association management can help us improve it.

11. VP Educational Activities – Edmundo Tovar
   a. Call for Distinguished Lecturer presentations was sent to the membership. Six applications have been received. The review committee is reviewing the proposals. Award is $1000 travel for the speaker.
   b. Webinar series has four webinars scheduled. They are coming from the workshops of our conferences. This is different from the webinar series that we are part of with Educational Activities Board.
   c. Participated in the CompSAC conference in July as part of a panel on open educational resources.
   d. Is a representative on the IEEE CS Computer Science Undergraduate Education Award. Want to operationalize this for the future to always ensure a voice.

12. VP Membership and Geographical Activities Report – Mani Mina
   a. Our growth is in certain geographic regions. If we want to sustain the growth, we will need to think about bylaws changes to allow multiple VPs. Or maybe “Regional Directors”

13. Standards Committee – Manuel Castro
   a. Very complete report submitted before the meeting.
   b. Last part of the standard process now for our first standard: IEEE approval for public comments.
   c. Estimated timeline for approval for public comments is one to two months.

14. Treasurers Report
   a. No report.

15. Finance Committee Report
   a. No report in the Fall.

16. Status of Sister Society MOUs
   a. Working on an agreement with the Brazilian Society for Computers.

17. Elections – Jim Sluss
a. The committee moved to executive session to elect officer positions for 2019 and 2020.
b. No public record of the election will be published. Only the election result.

18. Technical Committee Report – Rosanna Chan
   a. Several seminars in the previous year have been held. These were offered by well-known scholars in learning science.
   b. She has received multiple request from attendees to join the society.
   c. She directs them to Transactions on Learning Technology.

19. Unfinished Business
   a. EDUNINE 2018 has closed its book.
   b. EDUCON 2018 will close books shortly.
   c. EDUNINE 2019 will be in Lima, Peru
   d. EDUNINE 2020 will be in Columbia

20. New Business
   a. Recebeca Strahan has written a briefing paper about the workshop they ran on Diversity at EDUCON 2018. She will send it to the entire board.

21. Time and Place of Next Meeting – Melany Ciampi and Russ Meier

22. Adjourn – Claudio Brito

Melany Ciampi