



# IEEE Transactions on Education Call for Editor-in-Chief

The IEEE Education Society invites nominations for the position of Editor-in-Chief (EiC) for the IEEE Transactions on Education, a quarterly publication. This is a 3-year term (October 2018 to 31 December 2020) renewable, or a 5-year term nonrenewable (October 2018 to 31 December 2022). Self-nomination is acceptable. The nominee must be a member in good standing of IEEE and of the IEEE Education Society. He/she must have served as an editor-in-chief, associate editor, or in a management capacity for an archival journal. See Transactions' Web information at <http://ieeexplore.ieee.org/xpl/RecentIssue.jsp?punumber=13>

The major duties include:

- management of the day-to-day operations of the Transactions through Manuscript Central;
- identifying and appointing editorial board members, with the concurrence of the steering committee;
- selecting competent manuscript reviewers, with the help of editorial board members, and managing timely reviews of manuscripts;
- monitoring of quality (the Impact Factor) and timeliness of publications;
- identification of areas that require strengthening, and cooperation with the Society to achieve that goal;
- actively soliciting high-quality manuscripts from potential authors and, with support from publication staff, helping these authors get their manuscripts published;
- directing editorial board members to seek manuscripts in specific areas;
- resolving conflicts or problems as necessary.

Applicants must have strong, relevant experience in roles such as author, reviewer, and associate editor for a similar journal(s). To attract high quality papers to the Transactions, the EiC should also be a well-recognized leader in his/her areas of expertise. Key qualities of the EiC are: an understanding of the needs of the research community at academic institutions as well as industrial and government areas, awareness of changing emphases in research areas, and development of emerging fields, plus the administrative skills to manage the editorial cycle in a timely fashion. The EiC must also be able to attract respected experts to his/her editorial board. The EiC must also have the requisite interpersonal skills to maintain a good rapport with authors, editors, reviewers, and the Education Society officials.

The nomination package should include:

1. Name, postal address, email address, and telephone number of the nominee.
2. A brief statement that provides an overview of the nominee's vision and goals for enhancing the quality (the Impact Factor), and general visibility of the publication over its established level of quality. For example, the nominee may choose to articulate his/her plans for addressing relevant emerging technologies. The nominee may also wish to advance preliminary thoughts as to how existing areas of publication emphasis can be further strengthened or revitalized.
3. Curriculum vitae of the nominee. This vitae should be supported by an abridged list of significant technical contributions the nominee has published in relevant transactions or magazines, a statement that indicates the level of reviewing services the nominee has provided to relevant publications, and a statement that defines any administrative work the nominee may have executed for a publication for either the Education Society or the IEEE.
4. Two letters of recommendation from individuals who are knowledgeable about the applicant's qualifications.
5. If employed, a letter from the nominee's employer indicating support for the EiC activity.

Nomination packages should be clear and concise.

Please submit nomination/application, by **30 June 2018**, to Martin Llamas-Nistal ([martin@uvigo.es](mailto:martin@uvigo.es)), Vice President for Publications, IEEE Education Society with copy to: Euan Lindsay ([elindsay@csu.edu.au](mailto:elindsay@csu.edu.au)), President of the Steering Committee of IEEE Transactions on Education