

IEEE Education Society Meeting Minutes

13 June 2009, Austin, Texas USA
ASEE Annual Conference
6:30pm – 8:00pm
Room 5A Neal Kocurek Memorial
Austin Convention Center

Prepared by Rob Reilly, Secretary & Russ Meier



N.B. the agenda for this meeting are available on line at:
<http://www.ewh.ieee.org/soc/es/agenda-austin.html>

1. Welcome and Introduction of attendees

Attendees: Edmundo Tovar, Jim Sluss, Melany Ciampi, Rob Reilly, Rod Soukup, Russ Meier, Susan Conry, Susan Lord, Tony Mitchell, Victor Nelson, Leonard Bohmann, Mani Mina, Arnold Pears, Cordelia Brown, Claudio da Rocha Brito, Lynne Slivovsky, Manuel Castro, Dennis Silage, Charles Hickman, Matthew Ohland, Oliver Ban, Seyed Hossein Mousavinezhad, Lance Perez, Hamadou Saliah-Hassane

2. Approval of agenda Moved: Meier Seconded: Mitchell Approved : Motion Passes

3. Motion Made And Seconded for Approval of Minutes from Saratoga AdCom: voice vote; motion approved Moved: Sluss Seconded: Meier Approved: Motion Passes

4. Report of business transacted outside an AdCom meeting

President Susan Lord presented overview and documents from Society's Strategic Planning Committee (SPC) Meeting. Lord reviewed the goals of the SPC talked about Field of Interest, Mission and Vision statements. Discussed why we have SPC.

- [SPC Minutes](#) — Susan Lord
- [SPC Objective and Strategies](#) — Susan Lord
- [SPC Mission, Vision, Field of Interest](#) — Susan Lord

FIELD OF INTEREST

The theory and practice of education and educational technology involved in the effective delivery of domain knowledge of all fields within the scope of interest of IEEE.

VISION

The Society strives to be the global leader in engineering education.

MISSION

The Society is an international organization that promotes, advances, and disseminates state-of-the-art information and resources related to the Society's field of interest and provides development opportunities for academic, industry and government professionals

President Lord presented the Field of Interest, Mission, and Vision Statements as proposed by the SPC. Motion Made And Seconded to strike the word "scientific" from the Mission statement: voice vote; ayes have it

Discussion of the inclusiveness of the mission statement ensued. The focus was upon on the wording surrounding professionals academic and industry.

Motion Made And Seconded to approve the Mission, Vision and Field of Interest changes: voice vote; motion approved.

President Lord reviewed the Objectives and Strategies from the SPC meeting.

Silage suggested adding Section conferences add to task list in Objectives and Strategies.

5. Report of Communications. There were none.

6. Report of Officers.

President reported upon Strategic Planning Committee activity: see above.

Treasurer's Report good new \$80K operating. The surplus bad news is that the Society's net worth is down \$US576K, which is \$US413K in net worth. Motion Made And Seconded to approve treasurer report; voice vote: ayes have it. Motion made and seconded to approve 2010 budget, voice vote: approved.

7. Award Committee

VP Mitchell presented general status of awards; banquet slot is available on Tuesday Oct 20 – Do we want awards event. Mitchell asks for feedback. Lord: perhaps make awards presentation on Monday would not be ticketed event. Meier noted AdCom wanted awards banquet on Saturday; it was an attendance issue. Meier talk about banquet and not just noisy presentation event at large gathering. Call previous question Motion Made And Seconded for awards presentation on Oct 20; hand vote ayes it.

Susan Conry reported on Bill Sayle remembrance: Name Society's Achievement Award after Bill Sayle. Motion Made And Seconded that Conry will contact Joe Hughes to get Mrs. Sayle approval. Voice vote: ayes have it.

Motion Made And Seconded to pay for Mrs. Sayle to attend conference and give her a plaque. Russ Meier will create plaque. Vote: voice ayes have it.

Motion Made And Seconded to [Establish a Student Award](#). Reilly spoke about award criterion and presented a proposal for the award. Voice vote: ayes have it.

8. Chapter Committee student report by Reilly. Report on iLearning by Hamadou next generation networks.

- [Status and Support of Student Activity Committee](#) — Rob Reilly
- [Africa Report](#) — Hamadou Sahiah Hassane, Rob Reilly
- [Explore iLab Consortium at MIT](#) — Rob Reilly

9. Constitution and Bylaws

Victor Nelson reviewed the C&B work. TAB added many suggestions non—conformance issues

- [Pub Committee Chair Bylaw Change Proposal](#) — Rob Reilly
- [Const & Bylaw: 2005 recommended changes](#) — Vic Nelson
- [Const & Bylaw: proposed changes](#) — Vic Nelson

Motion Made And Seconded to approve minor changes in the C&B as distributed including the Publications Committee Vote voice ayes have it

Victor Nelson also provided summary of major changes and will send them to AdCom: vote to break a tie, various definitions of meeting, the annual meeting, removal of officers, nice to have items, define the Executive Committee, general Society does not do direct election of officers AdCom. Attempt to have vote before July 15.

10. Distinguished Lecture Program.

Reilly ask for \$8K pad for chapters committee budget as activity is increasing unexpectedly. Lord asks that this be referred to Finance Committee. No motion or action.

In person Distinguished Lecture Program request from Edmundo Tovar for \$4K will be sent to FinCom. No further action. This item was referred to the Finance Committee for recommendation at October's meeting.

11. Fellows Review Committee.

The Education Society Fellow Committee has completed its activity for 2009. The Committee received nine Fellow nominee packets to evaluate for potential election to the grade of Fellow in the Class of 2010. Each of the nominees were designated by the nominator as having made their unique, significant professional contribution in the field of electrical and computer engineering

education and were members of the Education Society. The Society evaluation for these nominees was developed and submitted to the IEEE Fellow Committee on 2 June 2009.

On behalf of the 2009 Fellow Committee, I strongly encourage each member of the Education Society to consider nominating qualified candidates for the Class of 2011 by the early 2010 submission deadline. If anyone has questions about the Fellow nomination and evaluation process, please feel free to contact David A. Conner at: d.conner@ieee.org

12. Finance Committee

FinCom is working on defining itself and conducting business. Review adhoc requests \$12K for SPC meeting and recommends approval. Motion Made And Seconded to approve \$12K for SPC meeting: voice vote; vote ayes have it.

Russ Meier requested \$10K to support travel for his duties as Meeting Chair. Motion Made And Seconded voice vote; vote approved ayes have it.

The Finance Committee is trying to develop a more fluid process for adhoc funding requests. They are considering May 15 and September 15 deadlines for consideration of funding.

13. Membership Committee

Hossein Mousavinezhad, committee chair, indicates that membership is up approx 2%

14. Meetings report;

Russ Meier reported on all meetings that have been or are approved for sponsorship. Talked about a potential financial loss for 2009 conferences.

Jennifer Wahl-Polak is 2011 FIE conference chair, Crystal City VA USA

Susan Burkett is FIE 2012 chair; conference will be held in Rapid City SD USA

FIE 2013 to be held in Oklahoma City OK USA with James Sluss serving as General Chair.

FIE Steering Committee is still entertaining bids for 2012 and beyond. Twin Cities, Minnesota; Lincoln Nebraska, Monterrey CA, are possibilities.

Castro reported on EDUCON 2010 work progress. He is hoping to have 300-400 papers. High rejection rate expected. Conference organizers are making arrangements with partners. Castro spoke about TAAE 2010 which will be held at same time as EDUCON 2010.

Claudio Brito and Melany Ciampi gave report ICECE 2009.

Russ Meier talked about technical co sponsorship. He indicated that there were some probably adjustments going to be made by IEEE as there were some problems with papers and conferences not measuring-up to IEEE standards. Motion Made And Seconded that we approve tech co-sponsorship for 4 conferences CNMT, INTERTECH, AUC, and ITHET: voice vote; ayes have it

15. Publications Committee

The Interface will have call for editors. The content of The Interface is mainly reports with a few articles that have content. This is a large expenditure for EdSoc and ASEE's ECE Division for what is delivered.

TLT issues were discussed by Ohland who answered questions about TLT problems. Ohland asked for nomination for reviewers and board members. We will publish a call for editorial board Reilly to work with Ohland on Call for Board.

MEEM continues terrific work.

News&Notes: reduces number of issues per year. Editor is time-constrained due to other EdSoc responsibilities. Rob Reilly is trying to reduce his number of responsibilities in EdSoc.

IEEE-RITA: Editor Manuel Castro provided a detailed report. IEEE-RITA continues to have great success. IEEE-RITA seeks to have DOI number and seeks to be included into IEEEExplore.

16. Web site.

Webmaster Rob Reilly indicates that the current Web site, which has been in operation since May 2003, is on cruise control. Functionally it can best be described as an archive rather than a news source. The 'news' is distributed via the EdSoc's mailing list, which is also running just fine—news comes in and I send it out! At this point in time, 90% of my Webmaster time is spent insuring that the site is up-and-running properly. The other 10% is involved with adding/changing information. Reilly indicates he spends approximately 1 hour per week managing the Web site.

The daily usage statistics are still high but have dropped off a bit from previous periods. We still average 1,500+ individual hits per month but just barely. Since May 2003 we have had over 160,000 individual hits (not *page loads* but *hits*). I maintain a complete up-to-the-moment backup of the Web site. IEEE staff also maintains a backup.

17. Unfinished business.

Bill Sayle Permanent Recognition: Susan Conry will be working on this. See awards item for more information.

18. New Business.

IEEE Women in Engineering Committee report (Lynne Slivosky). Did not bring this item to the floor.

IEEE Education Activities Board (Chuck Hickman). Did not bring this item to the floor.

19. Adjourn. Meeting adjourned at 8:30pm