

IEEE Education Society
May 2024 Board of Governors Meeting
10 May 2024 | Hybrid - IEEE EDUCON 2024 - Kos Island, Greece

In Person Attendees:

Martin Llamas Nistal, Edmundo Tovar, John Mitchell, Diana Andone, Rosa Maria Vasconcelos, Manuel Castro, Laura Bottomley

Virtual Attendees:

Hamadou Saliah-Hassane, Ana Luna, Jill Nelson, Kenneth Reid, Babak Beheshti, Meriel Huggard, Leonard Bohmann, Preeti Bajaj, Ana Maria Madureira, Karen Panetta, Jim Sluss, Diane Rover, Luis Felipe Zapata Rivera

Staff:

Margaret Brown

Guests:

Carina Gonzalez, Sai Prashanth Mallellu, Melany Ciampi, Claudio Brito, Magdalena Salazar Paloma

1. Call to Order, Welcome, and Roll Call - Llamas Nistal

Llamas Nistal called the meeting to order at 2:05 PM EEST (GMT +3).

Llamas Nistal welcomed the guests and the IEEE Education Society (EdSoc) Board of Governors (BoG). Llamas Nistal asked each in-person and virtual attendee to introduce themselves for the roll call.

2. Overview of Meeting Procedure - Brown

Brown provided an overview of the in-person and virtual meeting operations and voting procedures.

3. Motion to Approve Action Agenda - Llamas Nistal

MOTION: Martin Llamas Nistal moves to approve the IEEE Education Society Board of Governors 10 May 2024 Action Agenda. Vasconcelos seconds. Motion passes.

4. Motion to Approve Consent Agenda - Llamas Nistal

MOTION: Martin Llamas Nistal moves to approve the IEEE Education Society Board of Governors 10 May 2024 Consent Agenda. Andone seconds. Motion passes.

5. Operations Report - Brown

Brown updated the BoG on the 2024 Conference Catalysts & EdSoc Operations Calendar tasks and all other Board accomplishments from January through May 2024. Some of these actions included the 2024 committee chair appointments, opening the call for new initiatives with the inclusion of the new officer endorsement step, opening the call for awards early with the addition of two new awards, preparations for the May in-person meetings, and others.

Brown also summarized some of the Society's new activities, which included the six webinars for IEEE Day, the formation of Executive Finance Team meetings, the offering of promotional item packages for Chapter Chair pick-up at IEEE EDUCON 2024, and others.

Brown outlined the upcoming Operational Calendar and other projects between now and the October Board of Governors meeting. This outline included the opening of the second round for the call for new initiatives, the closing of the awards nomination process, upcoming newsletters, preparation for BoG and officer elections, and the 2024 awards ceremony among others.

6. President's Report and Motions - Llamas Nistal

First, Llamas Nistal reviewed the completed presidential goals from 2023. These included the creation of two new committees: the Fellow Nomination Advisory Committee (FNAC), and the Climate Change and Sustainability Committee (CCSC); the first BoG meeting of the year moving from being co-located with the ASEE conference to the EDUCON conference; the reduction of the student rate to \$1; and the establishment of the Best PhD in Engineering Education award.

Llamas Nistal then outlined the presidential goals for 2024. These included the creation of the new Vice President for Outreach Activities position, ensuring that discounted offers are established on our financially sponsored conferences registration pages for EdSoc members, initiating the integration to a new version of the IEEE Education Society website, enhancing the turnaround time for our publications, and others. Llamas Nistal also summarized presidential involvement since the last BoG meeting in October 2023.

Next, Llamas Nistal provided a summary of an upcoming 2025 IEEE Division VI initiative that will involve sharing membership among all the societies of Division VI, which will increase the Society's membership numbers by about 19,000 members. Llamas Nistal also stated that this Division VI initiative will also include the sharing of a common Distinguished Lecturers Program.

Llamas Nistal then introduced the motion to approve a new officer position - a Vice President for Outreach Activities. Llamas Nistal explained that his position would be in

charge of the content in all outreach activities, including the website, social media accounts, newsletter, and print marketing campaigns.

Llamas Nistal pointed out that at this time the newsletter currently falls under the Vice President of Publication and Media position, but stated that since the newsletter is not an academic or technical publication, it should fall under this new role moving forward.

Discussion occurred regarding the language used in the name of this position, the position description, possible budget requests in the future, and a corresponding Vice President chaired committee position.

MOTION: Martin Llamas Nistal moves to add a new officer position of Vice President for Outreach Activities to the IEEE Education Society Executive Committee. Bottomly seconds. Motion passes.

Llamas Nistal then made a second motion, as stated below.

MOTION: Martin Llamas Nistal moves add an Outreach Activities Committee to correspond with the Vice President of Outreach Activities position. Castro seconds. Motion passes.

Discussion was held regarding the statement on the motion slides regarding the idea that all Vice Presidents would be members of this committee and whether or not it would be open to other additional members. Llamas Nistal stated that it would be open to all interested members.

ACTION ITEM: Martin Llamas Nistal will work with the President's Advisory Committee to compose the new Vice President of Outreach Activities position and interim appointment details.

7. Constitution and Bylaws Committee Chair Announcement - Sluss

Sluss stated that any motions that will need IEEE EdSoc Constitution and Bylaws (C&B) amendments from this meeting will go to the C&B Committee for drafting, and then the committee will send the final version to TAB for review and approval. Once TAB approves the proposed amendments from the C&B committee, Sluss intends to come back to the BoG for a vote to finalize the amendments at the October 2024 BoG meeting.

Sluss also provided an idea for discussion regarding the upcoming decision to be made pertaining to the new Outreach Activities Committee Chair position and the potential addition of one or more new Standing Committee Chairs obtaining a vote.

8. Officer Reports

a. New Ad Hoc Committee for Peace Engineering - Tovar

Tovar stated that the full Junior Past President report can be found on the Consent Agenda.

Tovar presented the motion to create an Ad Hoc Committee to become a Global leading champion of Peace Engineering. Tovar explained that IEEE has shown interest in societies that created this type of committee.

MOTION: Edmundo Tovar moves to “create an Ad-Hoc Committee to become a Global leading champion of Peace Engineering.” Llamas Nistal seconds. Motion passes.

Discussion occurred regarding the committee's relevancy, assumed political affiliation, how the committee would be involved in the topic and what it would do for the Society.

b. Student Travel Grant - Andone

Andone presented a motion to provide student travel grants to members of the Society who want to attend EdSoc financially sponsored conferences. Andone stated that at the Executive Committee (ExCom) meeting on 9 May 2024, she gained support for this motion.

MOTION: Diana Andone moves to approve up to 12 Education Society Student Travel Grant for up to \$20,000 USD to assist IEEE Student Members at IEEE EdSoc financially sponsored conferences. Vasconcelos seconds. Motion passes.

Discussion occurred regarding the selection process that would take place for the distribution of the grants and the management of requirements for recipients. Andone stated the Conferences and Workshops Committee would partner with the Membership and Geographic Activities Committee and IEEE to determine all the details.

Discussion occurred regarding the budget impact. Andone replied stating that the Treasurer, Tony Maciejewski, stated the budget could support this motion.

c. IEEE Education Week Summary - Saliyah-Hassane

Saliyah-Hassane presented a summary of the IEEE EdSoc 2024 participation in IEEE Education Week.

Saliyah-Hassane offered a thank you to the 18 speakers of the 5 actioned IEEE Education Week events as well as to the participants of other activities organized

by students and young professionals for this event. Saliah-Hassane also called for more BoG participation and attendance during the 2025 IEEE Education Week events.

9. Coffee Break: 4:14 - 4:22 PM EEST (GMT +3)

10. BoG/Representatives Reports

a. Call for Initiatives 2024 Round 1 - Rover

Rover provided an overview of the process the Finance Committee published for the 2024 call for new initiative proposals, including the new step of officer endorsement of each initiative before full submission.

Rover clarified that the initiatives with an asterisk next to them were added to the slate with the intent that these projects would be given additional guidance and given expected outputs to better align with the Society's goals. Rover stated that the Finance and Executive Committees approved this slate for the BoG vote.

MOTION: As chair of the Finance Committee, Diane Rover moves to approve funding for the following set of new initiatives projects: 2,3,5,21,22,28,29,35,37. Bohmann seconds. Motion passes.

2: IEEE TALE Steering Committee Revitalization

3*: Impact and Application of Generative Artificial Intelligence within Education

5: Increasing the Education Society's Visibility Through Education Track ToE Special Issues

21: IEEE STEM THEM: Three-Day Experiential Program for Pre-University Students

22*: Mobilizing Panels about Artificial Intelligence for Engineering and Computing Education at IEEE EdSoc Conferences

28*: Robotics for the Streets: Open-Source Robotics to Improve DEIJA in STEM Education

29: Migration and Enhancement of VAEP-RITA Journal on IEEE US Servers

35: EduJourney

37*: STEM CAREER: A Career of the Future

*Grantee will be given guidance for specific expected outputs

ACTION ITEM: Margaret Brown will work to collect outcomes from these initiatives and share them in Society newsletters and on Society's social media platforms.

b. Young Professionals Standing Committee - Prashanth

Prashanth provided a history of the Young Professionals Ad Hoc Committee's actions from its creation in 2022 to now. Prashanth provided a plan for activities the committee plans to engage in in the future. Some of these activities included organizing tracks/workshops, focusing on a young researcher award, and finding more ways to engage with students.

Prashanth stated that the Ad Hoc nature of the committee is coming to a close at the end of 2024, and this motion is to make the committee a Standing Committee in order to continue into 2025 and beyond.

MOTION: Sai Prashanth Mallellu moves to make the IEEE Education Society Ad Hoc Young Professionals Committee to the Student & Young Professionals Standing Committee as of January 2025. Pannetta seconds. Motion tabled.

Discussion was held regarding the need for more diversity among the committee, its members, and its activities thus far.

Discussion was held regarding under which Vice President this committee would report, the pending decision of providing voting privileges for the chair of the committee, the budgetary impact and if this committee would have a standing budget, and the committee's activities provided thus far.

The BoG agreed this committee would likely fall under the Vice President of Membership and Geographic Activities.

Llamas Nistal re-stated what Sluss offered earlier in the meeting regarding the need for the BoG to decide on the voting privileges of the chair of this committee. Discussion was held.

Rover stated that it is not an automatic action that every standing committee receives a budget.

Vasconcelos stated the need to meet with Prashanth and the BoG separately to determine the details discussed.

Llamas Nistal stated that this motion could be offered to the BoG again at the October BoG meeting after further discussion between Prashanth, Vasconcelos, Sluss, and the Executive Committee has determined further answers to the questions brought to the BoG.

11. Old Business - Llamas Nistal

There was no Old Business.

12. New Business - Llamas Nistal

There was no New Business.

13. Motion to Adjourn - Llamas Nistal

MOTION: Martin Llamas Nistal moves to adjourn the IEEE Education Society Board of Governors 10 May 2024 meeting. Vasconcelos seconds. Motion passes.

The meeting adjourned at 5:00 PM EEST (GMT +3).

The reports can be found [HERE](#).