

IEEE Education Society Board of Governors' Meeting

Frontiers in Education Conference - Friday, 20 October 2017
9:00 am-noon in the Room Atlanta
Indianapolis, INDIANA, USA

Voting Members

In Attendance (bold)

Absent (Italics)

- **Claudio da Rocha Brito – President**
- **Russ Meier, President-Elect**
- **Melany Ciampi, Secretary**
- *Leonard Bohmann, Treasurer*
- **James Sluss, Jr. Past President**
- *Manuel Castro, Sr. Past President*
- **Mani Mina, VP Member and Geographical Activity**
- **Henrique Santos, VP Conferences and Workshops**
- **Martin Llamas Nistal, VP Publications**
- **Edmundo Tovar, VP Educational Activities and Awards**
- *Lance Perez, Member-at-Large*
- *Lisa Huettel, Member-at-Large*
- **Alan Cheville, Member-at-Large**
- *Hamadou Saliah-Hassane, Member-at-Large, Standards Committee Chair*
- **Rosana Chan, Member-at-Large**
- **Maria Petrie, Member-at-Large**
- *Diane Rover, Member-at-Large, Finance Committee Chair*
- **Steve Watkins, Member-at-Large**
- **Anthony Maciejewski, Member-at-Large**
- *Rob Reilly, Member-at-Large*
- *Rebecca Strachan, Member-at-Large*
- **Rosa Maria Vasconcelos, Member-at-Large, Bylaws Committee Chair**

Guests

- Jim Rowland, Fellows Committee Chair
- Edwin C. Jones Jr, Awards Committee Chair
- Arnold Pears

1. Welcome and Introductions – Claudio Brito
 - The President Claudio Brito welcomed the Board of Governors and guests. Each person introduced themselves and affiliations.
2. Approval of Agenda – Claudio Brito
 - About the agenda Alan Cheville does the motion to approve and Rosa Vasconcelos second and the agenda is approved

3. Approval of Minutes from previous BoG Meeting – Claudio Brito
 - Motion to approve: Jim Sluss
 - Second: Edmundo Tovar
 - Approved
4. President's suggest to anticipate the executive session as a first activity due to some members agenda who had to leave early
5. Jim pointed out that it was possible once there is corum
6. President's Report – Claudio Brito
 - The EDUNINE - **IEEE World Engineering Education Conference** was implemented. The first edition EDUNINE2017 happened in Santos in State of São Paulo, the biggest city at Atlantic Forest Coast in Brazil, on March 19 to 22, 2017. The theme of the edition was: "Engineering Education - Balancing Generalist and Specialist Formation in Technological Carriers: a Current Challenge".
 - The EDUNINE2018 will be held in Buenos Aires, Argentina the most European city of South America, on March 11 to 14, 2018. The theme of this edition will be “The role of Professional Associations in Contemporaneous Engineer Careers”.
 - The EDUNINE2019 will be held in Lima, Peru, on March 17 to 20, 2019. An agreement has been signed with the University CAECE to do EDUNINE2018 and another agreement will be signed with the Universidad del Pacifico in Lima Peru to do EDUNINE2019.
 - The President Claudio Brito have participated in two TAB meetings, one in February 2017 and another on June 2017 and Education Society now has representation on two ad –hoc committees of IEEE. As the meetings are at the same time of the TAB, the secretary Melany Ciampi participates together because the meetings are on Wednesday, Thursday, Friday and Saturday on the tab weeks (three times per year). For the president is possible participate on Meetings on Wednesday and Thursday but Friday and Saturday there are the meetings of all Presidents of all IEEE Societies, so it is impossible for the president to participate in Presidents Meetings and Ad-Hoc Committees, so the secretary goes as representative of Education Society.
 - Now the Education Society is member of two ad-hoc committees:
 - Dig Once - IEEE Education Society was invited to enroll the committee and has been taking actions
 - North and South Pole - IEEE Education Society is also part of this Committee that has been very active organizing meetings and actions
 - On Dig Once Committee the President Claudio Brito and the Secretary Melany Ciampi have established in a city in Brasil, in Latin America to do the Pilot-Project of Dig Once. The Mayor of the City has accepted to transform Cubatão in a Smart City inside the proposition of DIG ONCE
 - Development of a logo for IEEE EdSoc has already been carried out and is open for discussions and will be decided on the meeting of June 2018
 - The president Claudio Brito was Keynote Speaker in CSBC2017 on 2017 Brazilian Computer Society Annual Conference, in São Paulo, Brazil for more than 3.000 people
 - Has participated as Speaker in 2017 SEFI Annual Conference in Açores Island, Portugal
 - Has participated as Speaker in 2017 IGIP Annual Symposium in Budapest, Hungary.
 - On beginning of 2017 happened the Creation of Uruguay Chapter of Education Society
7. Change of the Executive Session to be now that there is corum.
 - Motion -Jim
 - Second -Edmundo
 - Jim Sluss starts the process
 - He announces the ones that were elected by electronic voting.

- Ask non members to leave
 - Nominating committee approved the following candidates and asked for the present to speak about themselves
 - Starting with Prof. Henrique Santos
 - Houssein is not present
 - Discussions
 - Melany spoke about the candidate
 - Claudio spoke about the candidate
 - Rosa spoke about the candidate
 - Question: did Houssein send anything about himself? No
 - Ballots were distributed
 - Rosa has helped to count the ballots
 - Jim announced that Henrique was elected for more 2 years as vip conferences
 - Jim presented the candidate Martin Llamas Nistal to talk about his projects for future
 - Martin spoke about his projects
 - Martin leaves
 - Arnold Pears speak about his qualities and projects for the position
 - Discussions about Martin and Arnold
 - Melany speaks about the candidates
 - Alan speaks about candidates
 - Claudio spoke about candidates
 - Edmundo speaks about candidates
 - Voting process goes
 - Jim and Henrique count the votes
 - Jim announces the results
 - Martin has been reelected for the position as VP for
 - Melany speaks as only candidate
 - Discussions about the candidate
 - Jim and Henrique count the votes
 - Jim announces the results
 - Melany was elected for another 2 years term as Secretary
 - Jim moves to open section
 - Open section is re-open
8. Junior Past President's Report – Jim Sluss – Updates the Activities of the Nominating Committee Update and 2017 Elections
- A full report was submitted to the BOG before this meeting
9. Vice President for Conferences and Workshops' Report – Henrique Santos
- Henrique Santos explains that the ASEE/IEEE FIE Conference Steering Committee meeting took place during ASEE conference, in June 2017 in Columbus, USA. There was a long discussion about the mission statement of the conference and its alignment with the target audience. The Committee agrees on the necessity to update it and will prepare a survey (already applied) to enlarge the inputs for this discussion.
 - According to the outcomes of the conference it is performing well.
 - IEEE Society/Technical Councils VP-Conferences meeting was in July 2017 and focused on the role of Societies and Chapters within IEEE and their politics concerning sponsorship, particularly the Technical Sponsorship.
 - There is a document under preparation, but VPs are asked to initiate this discussion

- Signed MOUS:
 - EDUNINE 2018 – IEEE Education Society as Financial Sponsoring Party; Science and Education Research Council (COPEC), Financial Sponsoring Party; EDUNINE 2018 will be held on March-2018, in Buenos Aires, Argentina.
 - Participation as Technical Co-sponsorship:
 - 2017 International Symposium on Computers in Education (SIIE) to be held on Nov-2017, in Lisbon, Portugal.
 - 2018 IEEE Integrated STEM Education Conference (ISEC) to be held on or about 10-Mar-2018, in Princeton, NJ, USA
 - 2018 XIII Technologies Applied to Electronics Teaching Conference (TAEE) to be held on or about 20-Jun-2018, in La Laguna, Spain.
 - Expected involvements:
 - 2018 V Learning With MOOCS (LWMOOC) to be held in Spain – most likely it will be a call for Financial Sponsorship, with Spanish Universities (UNED and UPM); EdSoc was represented in 2017 LWMOOCS edition (October 9), by our Sr Past President Manuel Castro, and feedback is very good.
 - Manuel Castro submitted a full report prior to the meeting.
 - TALE's figures and conference indexing is available in the report
10. Vice President for Publications' Report – Martin Llamas
- Martin Llamas explained that the IEEE-RITA PRAC meeting was held in New Orleans on 9 February.
 - PRAC's final response was finally taken by the Periodicals Committee and TAB at the June 2017 IEEE OU meeting series, and it was satisfactory: PerCom requests that the periodical have the next review following the normal PRAC 5 year review cycle.
 - The final report approved by the Periodicals Committee and TAB include some recommendations that are being implemented Specific guidelines are being developed in order to insure the consistency of the Spanish/Portuguese (S/P) and English versions of accepted papers
 - Specific guidelines are being developed to insure that journal versions of conference papers contain expanded content
 - The structure of IEEE-RITA is moving to a traditional one, with EiC and Associate Editors. It is being studied the implantation of a Steering Committee and the election of the EiC.
 - IEEE-RITA has a very low-cost open access publication for the original S/P (currently is 150 euros) as recognized by the PC and TAB.
 - It is being examined the possibility of submissions of papers in English.
 - The migration to ScholarOne has finished and all reviews on IEEE-RITA are operating completely through ScholarOne.
 - There are some problems ought to the characteristics of IEEE-RITA papers (two versions of the same paper) that are being fixed.
 - The new News & Notes has successfully tested and is being integrated on theEdSoc website. IEEE-TLT (Transactions on Learning Technologies)
 - The details of the economic situation were presented in the June2017 report, and the process of integration of this journal will finish at the end of this year
 - IEEE-ITEE (old IEEE-MEEM) -it seems that this journal is not working.
 - Martin Llamas suggests that the EdSoc has to open a reflection period about the convenience of the survival of this journal

- Martin Llamas explains that as part of his activities he attended last LACCEI in Boca Ratón, FL, USA, July 2017. I attended a meeting with the guest editors of LACCEI in IEEE-RITA in order to a better coordination in the special issues of LACCEI in IEEE-RITA, and also attended a meeting with LACCEI officers in order to improve the collaboration between both institutions.
 - Interface – Mani Mina – speaks about Interface
- 11. Vice President for Educational Activities and Awards’ Report –Edmundo Tovar
 - Presents the organized strategic actions with general objectives
 - New professional activities for professionals
 - About Collabratec Edmundo explain that he has been talking with EAB in the EAB miniseries to know the current status of Collabratec and EAB. After the efforts to create a first community about EA, there has been created, finally, the “Engineering Faculty of Tomorrow Community”. On the other hand, Collabratec has living a strong impulse with the release of a new version with more functionalities and a greater support to moderators. I am working with them how to involve and encourage the participation of members of EdSoc in this Community.
 - Applications for funds for chapters travels of keynotes were discussed
 - He thanks to the members of Bog to make it possible
 - Russ – were the keynote speakers identified in the proposal?
 - Look at the homepage
 - TALE – proudly sponsored by IEEE EdSoc in the biography statement.
 - Edmundo explains about renewal and updating on the DLP with the "Distinguished Lecture and Educational Activities Program Committee" (DLEAPC), a new call is now open to apply for Chapter Chairs in Education Society which they are planning new events in the near future.
 - Russ points out - Most conferences maintain the webpage to state that the Distinguished Lecturer must have a note that IEEE EdSoc sponsors them.
 - Remind them to make this recognition
 - Discussions about this topic went on
 - They should demand the statement that is in the flyers
 - It should be more visible in the conference webpage
 - Funds for December VIT – are in preparation
 - Proposal to send a representative in this conference demands to send a portfolio of possible keynote speaker
 - Tunisia chapter endeavor
 - Deliver webinar discussions were carried out
 - Development of MOOCS – has been carried out by Manuel Castro
 - About MoU Merlot Edmundo explained about the the motion of a MoU carried in Board of Governors meeting held June 27, 2016, that was in process to be marked up by the IEEE lawyers before its signature.
 - Russ – asks why MoU Merlot is being hold because it should this should be sent to IEEE
 - Edmundo Tovar points out that – There has been probably a misunderstanding because IEEE staff didn’t understand the scope of this MoU according to the news he had received some months before. Jenniffer of technical activities is now in charge of it and part of the problem is that she acts as if she was the person to deal with it
 - He says that all the advantages for this publication is more visibility
 - President sends notifying that it has been approved by the BoG
 - Claudio should sign and send to the IEEE

- Archive and find where this MoUs are and what to do to have it signed
 - Suggestions to contact her again and check the status of the MoUs with Merlot and Laccei.
 - Report available in the homepage.
 - Awards Committee – Edwin C. Jones Jr – reports about the awards
12. Vice President for Membership & Geographic Activities' Report – Mani Mina - reports about the
 - Fellows Committee – Jim Rowland submitted a full report prior to the meeting and spoke about the new fellows -.
 13. Standards Committee's Report –Hamadou Saliah-Hassane (Absent)
 - a. A full report was submitted to the BOG before this meeting.
 14. Finance Committee's Report – Diane Rover (Absent)
 - A full report was submitted to the BOG before this meeting.
 15. Proposal of IEEE Education Society Logo – Claudio Brito and Melany Ciampi
 - Once again it was discussed with the members of BoG and presented it as a logo for the society once it has no logo so far
 - The final decision will be made next meeting on June 2018.
 16. MOU with COPEC – Claudio Brito and Melany Ciampi
 17. Unfinished business
 - a. logo proposal by email
 - b. representative in TAB meetings
 - c. MoUs
 18. Time and Place of Next Meeting – Melany Ciampi and Russ Meier
 19. Adjourn – Claudio Brito

Melany Ciampi - Secretary